



Lease Agreement

Between

Camp of the Hills and

Lessee _____
(Name of the organization)

Contact Information:

Camp of the Hills
1552 CR 344
Marble Falls, TX 78654
(830) 693-2580 Office
(830) 693-8936 Fax
(830) 822-0532 Director's cell
erin@campofthehills.org
www.campofthehills.org

Contact Information:

Address _____

Office # _____
Fax# _____
Contact Person _____
Contact's Cell# _____
Contact's Home# _____
Email _____

Number expected to attend (min/max): _____

Arrival Date _____, 20__
(Day) (Month) (Date)

Departure Date _____, 20__
(Day) (Month) (Date)

- I. **Deposit: 25% of total facility cost.** The deposit guarantees your reservation. Please note deposits are non-refundable two weeks prior to rental, but apply to total cost at final calculation.
- II. **Cost:** We agree to pay Camp of the Hills \$_____. It is agreed that full payment of anticipated charges will be paid prior to or immediately upon arrival. Any adjustments for the changes in numbers of persons or services rendered will be billed on completion of the event.
- III. **Insurance:** The lessee must submit a certificate of liabilities insurance for all activities during the event. Most churches have a liability policy that will cover you outside of the church building for events. If you cannot provide a certificate of liability, event insurance may be obtained by contacting Beccah Alberti at Hibbs-Hallmark, <mailto:beccah.alberti@hibbshallmark.com>

P. O. Box 8357
 Tyler, TX 75711
 Phone (903) 561-8484 x 163
 Fax (903) 581-5988

Signature of responsible agent: (by signing you are agreeing to Camp Rental Rules and agree to sign the **ASSUMPTION OF RISK AND WAIVER OF LIABILITY** - which is attached)

To Reserve Facilities

- 1. Check our calendar on the website, and call to verbally confirm availability.
- 2. Complete and mail this form and include a check for the deposit, made payable to Camp of the Hills.

Mail to: Camp of the Hills
 1552 CR 344
 Marble Falls, TX 78654

Signature of lease _____

Signature of lessor _____

A signed agreement will be faxed or mailed
 upon receipt of deposit payment

NOTE: Please familiarize your group of the Camp of the Hills Retreat Information and Rental Rules, which can be found on our website at www.campofthehills.org